



AUSTRALIAN CHEER UNION

Australian Cheer Union

ROLES OF CHAIR

VERSION FM 1.1

30th January 2020

1. THE ROLE AS CHAIR

The chair may be an elected or appointed Director and will hold office for the balance of his or her term as a Director.

The Board shall appoint a chair from among its number. The chair may be the nominal head of the Australian Cheer Union (ACU) and will act as chair of any Board meeting or General Meeting at which he or she is present. If the chair is not present or is unwilling or unable to preside at a Board meeting the remaining Directors shall appoint another Director to preside as chair for that meeting only.

The role of the chair is summarised below.

- (a) The chair should ensure that discussion at meetings is on issues that, according to the Constitution and the ACU policies, clearly belong to the Board to decide, and do not impinge on the role of senior management (if appointed).
- (b) The authority of the chair consists of making decisions that fall within topics covered by Board policies on governance process, policies and the Constitution.
- (c) The chair has no authority to change Board decisions.
- (d) The chair may delegate authority but always remains accountable for its use.
- (e) Unless delegated to another party by the Board, the chair is the principal media spokesperson for the ACU.

2. THE CHAIR AND THE BOARD

- (a) The chair should identify the issues of significance to the Board, provide the right environment for consideration of those issues and ensure that all Directors have the opportunity to put their views and have them considered.
- (b) A carefully structured Board meeting must deal with routine matters quickly and efficiently, allowing time for attention to key areas of responsibility such as accountability, strategic thinking, monitoring and policy issues.

3. THE CHAIR AND SENIOR MANAGEMENT

The chair represents the most critical link to the ACU through his or her relationship with senior management. The chair must be able to strike the right balance in supporting and trusting senior management while retaining an objective view of the management of the ACU. Individual Directors should wherever possible use the chair as the appropriate link between the Board and senior management.